



House Rules

Arena Berlin Betriebs GmbH, Eichenstraße 4, 12435 Berlin– hereinafter called „Operator“ issues the following house rules:

1. Scope

The latest up-to-date version of the house rules applies to the entire premises of Arena Berlin Betriebs GmbH. This includes the Arena Halle, the adjacent outdoor area, the Glashaus, the Magazin, the Badeschiff, the Escobar as well as the Arena Club, including all paths and outdoor areas. The house rules apply on event days as well as on all other days to all visitors, tenants, service providers and all other persons. Anyone found breaking these rules can be immediately expelled, excluded from the event, banned from entering the entire grounds, and/or prosecuted. Furthermore, damages can be claimed from such person(s).

2. Objective

The objective of the house rules is

- to prevent the risk and damage to persons and property
- to ensure trouble-free execution of events
- to protect the facility from damages and pollutions
- to retain the culturally historical character of the individual locations and the property as a monument on a long term basis.

3. Domiciliary rights

The operator possesses the sole domiciliary rights. During events the domiciliary rights shall be exercised by the operator and/or the security personnel appointed by him. The security service's instructions must be complied with.

4. Rights of access (visitors and persons involved in the production)

The grounds and buildings may only be entered on foot or in a vehicle by people with appropriate, valid identity cards, admission tickets or passes. Access is only possible at the times laid down. The access authorisation must be presented to the security guards or the police upon request when entering and during the entire stay in the area. The ticket's validity and usability can be gathered from the respective event organisers' general terms and conditions for the ticket purchase.

Visitors without a valid ticket or any other admission authorization may be excluded from the event immediately.

Arena Berlin Betriebs GmbH has the right to inspect the loading areas of motor vehicles, as well as any containers or bags brought onto the grounds and buildings by individuals. Arena Berlin Betriebs GmbH reserves the right to expel anyone from the premises who refuses to permit an inspection.

Security personnel may search persons – also with the help of technical equipment – to determine whether they represent a safety risk due to alcohol or drug consumption or due to carrying prohibited articles according to paragraph 7. Security personnel is also entitled to demand that ID documents are produced if there is reasonable

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assumption that prohibited articles as listed in paragraph 7 are carried or that the person has been banned from the house locally or nation-wide.

Children and adolescents below the age of 16 years shall not be admitted to the respective event location unless they are accompanied by a custodial person or a person with parental power (according to the German Youth Protection Act), and provided everyone has a valid ticket. Custodial persons and persons with parental power have to carry out their supervisory duties. Children under the age of 6 will in principle only be admitted to events when in the company of an adult.

5. Parking and vehicle access to the grounds

The German road-traffic regulations ("Straßenverkehrsordnung", StVO) apply throughout the grounds at all times. All signs governing vehicular and pedestrian traffic on the grounds must be observed. The maximum speed for motor vehicles is 10 km / h.

Vehicles may be parked on the public parking lots nearby. The operator assumes no liability for parked vehicles. For external personnel parking is prohibited in the entire premises with the exception of the outdoor area for productions vehicles. Any other exceptions require the operator's prior agreement, respective parking permits must be placed visibly behind the windscreen.

6. Denial of access

Individuals and persons involved in the production who

- refuse to be searched by security personnel,
- do not follow the instructions of security personnel,
- are clearly under the influence of alcohol or drugs,
- are clearly ready for violence or the instigation of violent actions
- clearly intend to disturb the event or
- carry prohibited articles as listed in paragraph 7

shall be denied access to the area or shall be expelled from the house. Persons may be denied entry without reimbursement of the ticket value when official regulations or the security of the event (e.g. overcrowding) are against it.

7. Bans

Arena Berlin Betriebs GmbH is entitled to issue restrictive regulations governing the admission of visitors and persons involved in the production and to prohibit them from bringing animals or objects with them or to make this generally or individually dependent on certain requirements being met.

Visitors and persons involved in the production are generally prohibited from carrying the following items

- weapons or other dangerous objects which might be used as a weapon or missile
- any kind of pyrotechnical materials such as fireworks, Bengal lights, smoke bombs, smoke powder, flares, sparklers, confetti etc.
- laser pointer, gas spray bottles, corrosive or colouring substances or pressure vessels for easily inflammable or harmful gases; except for commercial pocket lighters
- torches, bars, sticks (except for the physically disabled) etc.

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- animals with the exception of guide dogs for the blind
- beverage cans, any kind of glass container and bottle
- illegal drugs as specified in the German Narcotics Act [BtMG]
- any kind of writings, posters or other items that serve extremist, racist, xenophobic or radical slogans, political propaganda, actions or fundamentalist opinions or indicate such by any other gesture, emblems or symbols
- any kind of food or beverage with the exception of visitors who have to carry food or drink due to health reasons, provided they are in the possession of medical evidence; also excepted from this is food for babies and toddlers
- All equipment suitable for making or producing photographs or films, with the exception of mobile phones, is prohibited throughout the premises of Arena Berlin Betriebs GmbH. Filming, photographing and sketching of goods being exhibited and of exhibition stands, either on the grounds or in the halls, is only permitted in exceptional cases and requires written authorisation from Arena Berlin Betriebs GmbH. In the case of reasonable suspicion, Arena Berlin Betriebs GmbH is entitled to confiscate any sketches, photographic/film material and to destroy them without compensation. This also applies even if other images will also be destroyed. If an organiser would like to record the set-up / construction of his stand, this can be permitted. However, the organiser is solely liable for complying with the laws pertaining to the subsequent use of such recordings. This also means that, if individuals or third-party stands or trademarks (including Arena Berlin Betriebs GmbH) are recorded, it is the organiser's responsibility to obtain the corresponding authorisation of these individuals / third parties for the utilisation of the recording.

It is prohibited to:

- start an open fire
- smoke, this also includes electronic cigarettes (indoor)
- throw objects of any kind or spill any kind of liquid
- relieve oneself except in the specified toilets
- enter areas marked as not open for the general public
- carry bulk items or dangerous items
- eliminate, cut or climb structural and other facilities
- write, paint, paste or spray paint graffiti on structural and other facilities
- confine or obstruct walkways, driveways and escape routes
- record, transmit sound, images, descriptions or event results as a whole or in parts (other than for personal purposes) or to make them available by other means via the internet or other media or to enable others to do so
- Children and adolescents are not allowed to stay in the hall areas during set-up and dismantling periods. Parents are liable for their children.

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8. General behaviour

Any person who is involved in the event must behave in such a manner that no one else is injured, endangered or hindered or molested more than unavoidable in accordance with circumstance-. Everyone has to observe the orders of the regulatory authorities, in particular those of the police and the fire brigade as well as those of security personnel or the event manager. Anyone who fails to comply with the instructions of the security personnel or the police may be dismissed from the premises of Arena Berlin Betriebs GmbH.

In the event of good cause, in particular when a visitor commits a criminal offence (e.g. property damage, personal injury, theft, drugs trafficking) on the premises of Arena Berlin Betriebs GmbH, the operator is entitled to exclude the visitor from the event and lodge a criminal complaint if necessary. If the operator exercises his right to exclude the ticket shall lose its validity. A claim to a refund of the ticket value is excluded.

Objects which are found on site must be handed to the security personnel or the technical director.

Any injuries or damages must be communicated immediately to the operator or the security personnel.

Access points as well as the emergency and escape routes must be kept clear. Notwithstanding these house rules additional necessary requirements may be established on a case-by-case basis to prevent or eliminate in cases of immediate danger to life and limb, health or personal property.

9. Commercial activity, sale of goods of any kind

Outside the exhibition stands it is prohibited to advertise in any way, to offer goods or services of any kind, to take orders or to conduct opinion polls without the express authorisation of Arena Berlin Betriebs GmbH

All commercial activity is prohibited on the premises except on behalf of Arena Berlin Betriebs GmbH or organisers, tenants, services providers or other parties with which Arena Berlin Betriebs GmbH has a contractual relationship.

- The operator has the sole right to sell food and beverages as well as goods of any kind, distribute them free of charge or delegate this right to third parties.

10. Technical equipment – the regulations of the technical guidelines are also binding

All technical equipment may only be operated by the authorized staff of Arena Berlin Betriebs GmbH; this also applies to the connection of supply voltage, data and media network and suspension points

All fire alarms, hydrants, smoke flaps, power distribution points and switchboards, heating and ventilation systems must be accessible at all times and may not be obstructed. Safety and fire protection or any other electrical facilities may not be manipulated, made unrecognisable or removed.

Persons commissioned by Arena Berlin Betriebs GmbH as well as the competent supervisory authority must be granted unrestricted access to the aforementioned installations at any time.

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11. Enforcement of the house rules

The operator and the deployed security personnel shall ensure, at their discretion and in compliance with the applicable regulatory requirements that the house rules are complied with.

If a visitor seriously violates the regulations of the house rules they will be excluded from the event and banned from the grounds. The event organiser may also capture the visitor's personal information and forward it to the prosecuting and police authorities.

The right of the event organiser and the operator to demand that the visitor compensate them for any damages shall remain unaffected hereby.

12. Liability

Arena Berlin Betriebs GmbH accepts no liability of any kind for damage or injury caused to people, property or valuables on the grounds, the outdoor area, the halls or any other buildings.

In detail, this means:

- Visitors enter the premises at their own risk
- The operator shall not be held liable for any personal injuries or damages to objects that may be caused by third parties. The liability of the operator and the persons it employs in the performance of its obligations, as well as the liability of its vicarious agents or, respectively, the liability of the event organizer shall be limited to intentional acts and gross negligence, to the exception of personal injuries and the cases provided for under law.
- The liability of the operator or of the respective event organizer is restricted, except for damages to life, limb or health or other damages in the event of intentional or grossly negligent actions, to the compensation of the foreseeable damage that is typical for the contract.
- The operator shall not be liable for the loss of objects unless this is the result of culpable and proven actions by its staff.
- The visitors shall be liable in accordance with the applicable statutory regulations. Parents shall be held liable for their children.
- Due to the sound being turned up high at events, there is a risk that hearing and health may be damaged. The operator shall not be held liable for damages to hearing and health, each visitor is required to take appropriate protection measures.

13. Miscellaneous

The visitors of the facility irrevocably consent to having their images and their voices used for photographic and television recordings (streaming, DVD recordings, and such like) as may be made by the operator or event organizer or the parties they may commission in connection with their visit to the facility. Section 23 (2) of the Kunsturhebergesetz (KunstUrhG, German Act on the Protection of the Copyright in Works of Art and Photographs) shall remain unaffected thereby.

The company makes its decisions concerning the house rules without the possibility of recourse to legal action. It also reserves the right to modify or supplement the house rules set out above at any time.

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